

PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1
 Report No. 270
 Date: 2015-09-15
 Day: Tuesday

Architect: Kang Associates

Project: Renovation and Addition to Tewksbury Town Hall

OPM: CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

Contractor: G.V.W., Inc.

Weather: 7:30 am: clear **Noon:** clear **3:00 pm:** clear
Temperature: 7:30 am: 58° **Noon:** 73° **3:00 pm:** 84°

Superintendent: Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	2	2	0	4
	Div. 04		Masonry	0	0	0	0
	09 90 00		Paint/Plaster	0	0	0	0
	02 41 19		Labor	1	0	0	1
	Div. 31		Site Work	1	1	0	2
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	1	5	0	6
	09 30 00		Tiling	1	1	1	3
Subcontractors:	26 00 00	Griffin Electric	Electrical	1	1	0	2
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19	Ambient Temp. Corp.	HVAC	1	1	1	3
	Div. 23						
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
	09 84 13	K & K	Acoustical Ceiling	1	2	0	3
	Div. 14	United Elevator	Elevator	1	1	0	2
	08 12 00	TCI	Doors	0	0	0	0
	08 14 00						
	08 14 23						
Total:				10	14	2	26

DAILY REPORT

Activities Today:

- 1) Electrical: working on the main light dimming system; continuing with light and exit sign installation
- 2) Elevator: continuing with elevator installation
- 3) Labor: assisting other trades; general site cleaning
- 4) Acoustical Ceilings: continuing to install drop in ceiling tiles and acoustic panels in meeting hall
- 5) Tile: starting to install tiles in the basement vault and storage room
- 6) Carpentry: continuing with wood trim around windows; continuing with crown molding installation in meeting hall
- 7) HVAC: working on the RTUs to get them operational for the 2nd floor; continuing with heating system; installing baseboard piping in meeting hall
- 8) Concrete: placing concrete for sidewalks; the testing agency was on site to test the concrete; concrete placement will continue tomorrow morning
- 9) Site: continuing with site grading around the building

PHOTO INDEX



Photo showing work crew placing concrete for the sidewalks.



Photo showing finished sidewalk.



Photo showing site grading in progress as the loam is brought up to grade along the east elevation of the north wing.



Photo showing loam in place for grading along the north elevation of the north wing.



Photo showing drop ceiling tiles being installed.



Photo showing meeting hall ceiling coves with molding and acoustic panel



Photo showing acoustic panel in place on the wall next to the platform.



Photo showing baseboard heating installed along the north wall of the meeting hall.



Photo showing tile in place in the basement vault.



Photo showing carpenters working on window trim and the HVAC technician working on the piping.

Copies to: **Richard Montuori, Town of Tewksbury**
Ed Johnson, Town of Tewksbury
Steve Sadwick, Town of Tewksbury
Wayne Lawson, CBI

Jenne dos Santos, CBI
Kaffee Kang, Kang Architects
Jennifer Pincus, Kang Architects
Bob Harukewicz, GVW Inc.